

***Southern  
Regional  
Middle  
School***

*75 Cedar Bridge Road  
Manahawkin, NJ 08050  
(609) 597-9481*

*This agenda belongs to:*

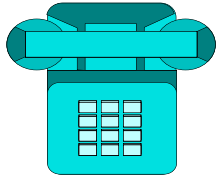
Name \_\_\_\_\_

Team \_\_\_\_\_

Grade \_\_\_\_\_ Homeroom \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

*“Committed to Excellence”*



## TELEPHONE DIRECTORY

### **Main Office**

**(609) 597-9481 Ext. 4216**

**(609) 597-9481 Ext. 4214**

### **Principal**

**(609) 597-9481 Ext. 4215**

### **Guidance Counselors**

#### **Mrs. Bleam**

**(609) 597-9481 Ext. 4226**

#### **Mrs. Skeie**

**(609) 597-9481 Ext. 4227**

#### **Mr. Burke**

**(609) 597-9481 Ext. 4228**

#### **Mrs. Benson**

**(609) 597-9481 Ext. 4229**

### **School Nurse**

**(609) 597-9481 Ext. 4265**

### **Child Study Team**

**(609) 597-9481 Ext. 4262**

## ABOUT SOUTHERN REGIONAL MIDDLE SCHOOL

Southern Regional Middle School provides its students with a unique educational environment. The school is comprised of two grade levels with students coming from one sending and three constituent districts.

Southern Regional Middle School is teamed at each grade level. Teams consist of four core subject teachers and a guidance counselor who meet twice a week to plan and address student needs. Teams facilitate communication between school and home. SRMS educators have taken the challenge of developing a program that is both rigorous and student-centered.

Individual educational programs for students with special needs may take many forms and include both in-district and out-of-district programs. At Southern Regional Middle School, multiple special education services are available: Resource Room, Self-contained, In-Class Support, Compass, Physical and Speech Therapy. These programs are designed to assist those students who have difficulty learning in a traditional classroom setting.

Mentoring, guidance counseling, Child Study Team services, Homework Habitat, peer tutoring and peer leadership are all offered as a part of the Middle School's student assistance programs. These programs, among others, provide students and their families with pro-active opportunities to function successfully in school, at home, and in the community.

In addition to strong academics, Southern Regional Middle School students are afforded interscholastic and co-curricular programs. Students are encouraged to participate in extra-curricular programs to assist them in becoming well-rounded individuals. Participation in extra-curricular activities is celebrated at the annual Activity Day Picnic.

Southern Regional Middle School students have frequently received recognition and awards for their achievement from the Ocean County Math League, the Thinking Cap Quiz Bowl, the Stafford Township Arbor Day Contest, the Manahawkin Elks Essay Contest, the All South Jersey Band, the All South Jersey Orchestra, the Johns Hopkins Talent Search, and the American Scholastic Press Association Awards. Southern Regional Middle School student athletes have also garnered frequent recognition for their individual and team achievements. Southern Regional Middle School is an exciting place to be! All students are encouraged to find an activity through which to explore their interests.

## WELCOME TO SOUTHERN REGIONAL

It is with great pleasure that we take this opportunity to welcome you to Southern Regional Middle School. We are extremely proud of the programs we offer to our students and encourage all students to make the most of their time with us.

This handbook has been developed by our faculty and administration to help you and your parents learn as much as possible about all of the procedures in the building and services we offer to our students. It is a quick reference guide that you will find extremely useful as questions arise throughout the school year.

Whether you are joining us for the first time or were here last year, we encourage you to become an active member of Southern Regional Middle School. We offer activities, clubs, and sports that provide our students with opportunities to grow and mature into well-rounded young adults. "Commitment to Excellence" is our never-ending goal.

We look forward to the school year with great excitement and hope all of our students will have a rewarding and successful year.

Once again, welcome!

Lorraine Airey  
Principal

Mike Concilio  
Assistant Principal

Beth Brahn  
Assistant Principal

### SCHOOL CALENDAR 2017/2018

September	1	Teacher Orientation	
	5	School Opens	19
October	--	--	22
November	6-10	NJEA Convention	
	23-24	Thanksgiving	15
December	25-29	Winter Recess	16
January	1	Winter Recess	
January	15	Martin Luther King Day	21
February	19	Presidents' Weekend	19
March	30	Spring Recess	21
April	2-6	Spring Recess	16
May	28	Memorial Day	22
June	13	Last Day for Students	9
	14	Last Day for Teachers	
<b>Total</b>			<b>180</b>

## BELL SCHEDULE

Bus Bell	7:38
Warning Bell	7:44
Homeroom/	
Period 1	7:45 - 8:43
Period 2	8:46 - 9:30
Period 3	9:33 - 10:17
Period 4	10:20 - 11:04
4B	10:42
Period 5	11:07 - 11:51
5B	11:29
Period 6	11:54 - 12:38
6B	12:16
Period 7	12:41 - 1:25
7B	1:03
Period 8	1:28 - 2:12
First Bus	2:16
Activity Period	2:16 - 2:56
Second Bus	3:00

## SCHOOL CLOSING

When school is closed because of storms, other emergencies, or for a delayed opening, the following will broadcast the information:

WJRZ-100FM

WGRF-99FM

WFPG-1450AM/96.6FM

WOND-1400AM/103.7 FM

WOBM-92.7FM

TV Channel 21 (Mainland)

TV Channel 14 (Waretown)

TV Channel 36 (Island)

Southern Regional website

[www.srsd.net](http://www.srsd.net)

**Global Connect**, the district's automatic dialer, will be used to contact students' homes.

Local police may also be called for information.

## PROMOTION REQUIREMENTS

The following guidelines constitute the promotion requirements for students from grades 7 to 8 and 8 to 9.

1. **Students must pass six of seven courses in order to be promoted** from 7<sup>th</sup> to 8<sup>th</sup> grades and 8<sup>th</sup> to 9<sup>th</sup> grades respectively (this includes courses passed in Summer School).
2. If a student fails two courses, he/she **must pass one** of the courses in Summer School, although it is recommended that students enroll in both. (The school reserves the right to require the course(s) to be repeated.)
3. If a student fails three courses, he/she **must pass two** of the courses in Summer School. (The school reserves the right to require the courses to be repeated.)
4. If a student fails more than three courses, the student must earn enough Summer School credits to pass 6 of 7 courses for the year. (The school reserves the right to require the courses to be repeated.)
5. The principal reserves the final decision in cases of extenuating circumstances.

### **NOTES:**

1. All courses are considered “major courses” for promotion requirements.
2. Southern Regional School District does not offer summer school. Students are responsible for all costs incurred for remediation.
3. Homework Habitat is generally offered four days a week from 2:20 until 3:00 p.m. The schedule is posted throughout the building or may be obtained from a guidance counselor.

The following is the Southern Regional Middle School grading policy:

<b>92 - 100</b>	<b>Average = A</b>
<b>83 - 91</b>	<b>Average = B</b>
<b>74 - 82</b>	<b>Average = C</b>
<b>70 - 73</b>	<b>Average = D</b>
<b>69 and below</b>	<b>= F</b>

## CO-CURRICULAR ACTIVITIES

Southern Regional Middle School offers a variety of co-curricular activities and encourages all students to become involved in one or more. Students can check with each activity’s advisor or coach, a guidance counselor, teacher, or administrator for information on the following activities. **Students must be present during the school day in order to participate in co-curricular activities. Any student involved in co-curricular activities who is suspended from school must apply for a reinstatement hearing.**

### **CLUBS AND OTHER ACTIVITIES**

Academic Bowl	History Buffs Club	SHOP
Art Club	Intramurals	Student Council
Builders Club (Kiwanis)	Jazz Band	Student Store
Chess Club	Leo Club	STYLE
Dance Club	Literary Club	Technology Club
Debate Club	Math Club	Variety Show
Drama	Media Center Club	Yearbook
FCCLA	National Junior Honor Society	Youth Canteen (dance concessions)
Foreign Language Club	Peer Tutoring	

### **INTERSCHOLASTIC SPORTS PROGRAM**

#### **FALL**

Cross Country – Boys  
Cross Country – Girls  
Soccer – Boys  
Soccer – Girls  
Field Hockey - Girls  
Football  
Volleyball - Girls

#### **WINTER**

Basketball – Boys  
Basketball – Girls  
Cheerleading  
Wrestling

#### **SPRING**

Baseball  
Softball  
Track – Boys  
Track – Girls

## **INTERSCHOLASTIC ATHLETIC ELIGIBILITY GUIDELINES**

1. Students in grades 7 & 8 must pass a minimum of the equivalent of six (6) full year courses in order to be eligible for participation in interscholastic athletics.
2. Any student involved in interscholastic athletics who is suspended from school must apply for a reinstatement hearing.

## **NATIONAL JUNIOR HONOR SOCIETY MEMBERSHIP REQUIREMENTS**

- In order to be eligible to apply for membership in NJHS, a student must have a 7<sup>th</sup> grade GPA of 94% or better. In October of the 8<sup>th</sup> grade year, all students who met the minimum 7<sup>th</sup> grade GPA requirement are invited to the informational meeting regarding application for membership. At this meeting, the NJHS advisors review the entire application process and notify students of the due date.
- The applications completed and returned on time are scored on a rubric by a faculty committee. The scoring categories are as follows: school activities, outside activities, leadership positions, community service, awards, writing sample and staff survey.
- In November, students who earn membership are notified and the NJHS Induction Ceremony is completed. From December to March, NJHS members participate in several activities and fundraisers. Fundraising money goes to support NJHS scholarships, charitable causes and school events. By April 1, members are required to accumulate 15 hours of community service in order to receive recognition at Academic Awards Night.

## **STUDENT RECOGNITION PROGRAMS**

Students are recognized for a variety of accomplishments in the middle school. For specific information on these programs, please see a guidance counselor. Some recognition programs include:

- Student of the Quarter
- Student of the Month
- Physical Education Student of the Month
- Academic Honor Roll
- Honor Pass
- Academic Awards Night
- Perfect Attendance Awards
- P.R.O.P.E.L. Awards

## **DANCES**

1. Only Southern Regional Middle School students are permitted to attend dances.
2. All dances run from 6:30 p.m. until 8:30 p.m.
3. Students must arrive no later than 7:00 p.m. unless they are detained by another school-sponsored activity.
4. All students **MUST** have the **current** school ID card in their possession to be admitted to any Middle School dance. **NO EXCEPTIONS.** If you need to purchase a replacement ID, go to the AV Office.
5. Students arriving after 7:00 p.m. will not be admitted; parents/guardians will be called to pick them up.
6. Student dress for dances will be as per the current dress code unless there is a special theme for the dance.
7. Once students arrive on school property, they are to report to the gym. They may not leave until the conclusion of the dance. No students will be permitted to leave the dance before 8:30 p.m. unless a parent/guardian is present to pick them up.
8. **No supervision will be provided prior to 6:30 p.m. and after 8:45 p.m. If a student is not picked up by 8:45 p.m., he or she will not be allowed to attend the next dance/night event.**
9. All other school rules are in effect during the dance, including the dress code.
10. **Students must be present during the school day to attend dances or other after-school activities.**

## STUDENT VALUABLES

- We recommend students not bring large sums of money or valuables to school. Such items should be brought to the Main Office for safekeeping. Please use checks whenever possible.
- **Valuables should never be left unlocked.**

## STUDENT ASSISTANCE INFORMATION

### **GUIDANCE SERVICES**

Guidance services are available to every student in the school. Each child is assigned a guidance counselor according to team. Guidance services include assistance with educational, vocational, and personal/social concerns or any question a student would like to discuss; counselors focus on the development of a growth mindset. Requests for appointments to meet with a guidance counselor are made in homeroom via an appointment slip. Students are not permitted to see a guidance counselor without a pass. Parents may schedule conferences with the guidance counselor and/or teachers by calling the Guidance Office at 597-9481 Ext. 4225.

### **PROJECT CHILD FIND / SPECIAL SERVICES**

A parent/guardian of a SRSD student who suspects that his/her child has an educational disability can call the Southern Regional Child Study Team or Ocean County Supervisor of Child Study Teams as follows: Southern Regional High School District at 609-597-9481, ext. 4339 or Ocean County Supervisor of Child Study Teams at 732-929-2079. Teachers, administrators and guidance counselors may also refer students to the Child Study Team. Referrals may be made for a number of reasons such as learning difficulties, social/emotional problems or family concerns. The Child Study Team consists of a school psychologist, a learning disabilities teacher consultant, a school social worker and a speech therapist.

### **CRISIS?**

At times, we ALL experience events in our lives that hurt us or cause us to do poorly in school. Often, we feel that the problem is too personal to share. If you have a crisis, there are resources to assist.

- **Suicide/Depression Services**  
**24 hour Emergency/Crisis Intervention**  
Local Police – call “911”  
PESS: Psychiatric Emergency Screening Service - 732-886-4474 or 866-904-4474  
("Emergency" Depression Screening & Recommendations)  
National Helpline Network - (800) 273-TALK or (800) 273-8255  
Contact of Ocean (24hr. Telephone Hotline) - (732) 240-6100
- **Hospital Emergency Service**  
Southern Ocean County Hospital (SOCH) - 1 (609) 597-6011  
Community Medical Center in Toms River - 1 (800) 300-0628
- **Local Community Resources**  
Performed Care / Mobile Response - (877) 652-7624  
(In home counseling, review & recommendations)  
Ocean Mental Health Services - 1 (609) 597-6494 or 1 (732) 349-5550  
St. Francis Counseling Center - 1 (609) 494-1554  
Alcohol & Drug Issues: ADACO Alcoholism & Drug Abuse Council of Ocean -  
(609) 597-9601 or (732) 367-5515
- **Youth Services**  
Harbor House (Temporary shelter for kids) - 1 (732) 929-0660  
National Runaway Hotline - 1 (800) 621-4000  
DYFS: NJ Division of Family Services (Child Abuse Hotline) - (877) NJABUSE or (877) 652-2873

## HEALTH SERVICES

### **USE OF MEDICATION**

Students may not carry medication of any kind (unless a self-carry form for an inhaler or epi-pen is on file with the nurse). **All medication, both prescription and over-the-counter, may only be administered by the school nurse. All medication must be brought to the nurse's office by the parent/guardian, and students must go to the nurse's office to take their medication. All medication must be in the original container with the student's name, dosage, and frequency of the medication clearly labeled. In addition, a written order or note from the prescribing physician and a note from the parent/guardian must be submitted with the medication.**

### **SCREENINGS**

The school nurse will perform height, weight, and blood pressure screenings for all 7<sup>th</sup> and 8<sup>th</sup> grade students who have not received a sports physical for the school year. Eighth grade students will also receive a vision and hearing screening. The SPOT vision screener is utilized as available from the Lyons Club. If a problem is suspected, a parent/guardian, counselor, teacher, or student may request a hearing or vision screening.

In addition, the nurse will perform a scoliosis screening on all students. Scoliosis is a curvature of the spine, which can cause health complications. Ten percent of the population of the United States has some form of scoliosis. Of that ten percent, only one percent will require treatment. The nurse may send a referral home and ask that the child be seen by your family physician to determine if he/she requires any further treatment and/or follow-up. Any parent/guardian wishing for a child to be excluded from this examination should contact the school nurse. *This procedure is in compliance with state-mandated directives.*

### **IMMUNIZATIONS**

As a reminder to parents, when a child reaches the middle school, it is often time to receive a diphtheria/tetanus booster. This vaccine was last given upon entrance to kindergarten and is re-administered every ten years. Should a child receive a notice stating the need for this immunization booster, parents should be prompt in making plans to have it completed. Physician documentation is required and will be made a permanent part of each student's health record. Also, state laws require the three dose Hepatitis B vaccine for all students. All appropriate documentation should be up-to-date in the student's health file.

## PHYSICAL EDUCATION

### **MEDICAL EXCUSES**

1. Occasions will arise where students require a medical excuse from participation in physical education activities. Medical excuses (for three days or more) must be documented by a doctor's note presented to the school nurse.
2. A procedure is in place that will allow the student to care for his/her medical problem while still meeting the mandated physical education requirement. For long term medical (doctor) notes of five days or more or when otherwise deemed necessary by the nurse, the student will be removed from the gym to complete physical education-related written work in a classroom. The written work completed during this time will be part of the student's final grade for the marking period.
3. In addition to the documented medical excuse, each marking period students are allowed one parent/guardian note and one nurse's note to excuse them from P.E. participation for one day.
4. If a student fails to participate in physical education (beyond those days documented by the appropriate doctor's, nurse's, or parent/guardian note), points will be deducted from the student's grade.

### **DRESS/JEWELRY**

1. Students must be dressed appropriately (t-shirts, gym shorts, sweatshirts and sweatpants and sneakers) in order to participate in physical education. Attire must meet the school dress code.
2. Jewelry (bracelets, earrings, rings, watches, necklaces, body piercings) cannot be worn during PE. New piercings should be planned for accordingly.
3. Students who fail to meet dress requirements may not participate and will lose credit for the day.

## STUDENT ATTENDANCE

### **ATTENDANCE POLICY**

There are two kinds of absences: **Excused (allows work to be made up)** and **Unexcused (work may not be made up)**. Absences are **excused** for the following reasons:

1. Illness (with documentation)
2. Court/legal proceedings (with documentation)
3. Religious observances
4. Family/education requests (with advance approval)
5. Personal circumstances
6. Other reasons as approved by the administration

### **UPON RETURN FROM ABSENCE**

1. A note explaining the reason for the absence on the dates noted should be taken to Homeroom/Period 1.
2. The Homeroom/Period 1 teacher will provide an admit slip for the student and submit the student's note to the attendance office. Attendance personnel should be alerted by the student if there was an early dismissal the previous day.
3. Present the admit slip to each teacher to collect make-up work. (The slip should be kept as a personal record at the end of the day.)
4. **If no written note is provided upon a student's return**, the absence will remain unexcused until written documentation is presented.

### **NOTES:**

1. Students who are absent are required to provide a parental note or documentation within **48** hours to substantiate that an absence is excused. If the required documentation is not provided within **48** hours, the absence will be considered **UNEXCUSED**. All class activities and/or participation for that day will result in a zero as a grade with no opportunity for make-up work/credit.
2. **ALL UNEXCUSED ABSENCES MUST RECEIVE a "0"** as a grade for that day, unless the teacher is notified to the contrary by the administration.
3. Total absences beyond eighteen (18) days in any given year may require additional documentation when determined necessary by the administration.
4. **All absences (excused and unexcused) count** towards the limits for each course. If a student exceeds the 18 day limit, he/she will be required to attend summer school to meet the attendance requirement. Medical absences will be reviewed by the principal.
5. **A student must be present in school to participate in an after-school activity; absences may exclude a student from field trips or other out-of-class events.**
6. **Absences past 9 days (prior to second semester) or any time after 18 days may result in an attendance contract for credit redemption and/or a report of truancy to the court system.**

### **LIMITS ON ABSENCES**

Full Year Course - 18 absences

Semester Course (1/2 year) - 9 absences    Marking Period Course (1/4 year) - 5 absences

### **MAKE-UP WORK**

**IT IS THE STUDENT'S RESPONSIBILITY TO GET WORK MISSED DUE TO ANY ABSENCE FROM CLASS FOR ANY REASON.** Failure to make up work will result in a failing grade for the days missed. It is the student's responsibility to obtain class notes. Students will be given an equivalent number of days to make up work missed (ex. 2 days absent = 2 days to make up work), unless other arrangements are approved with the teacher or administration.



## VACATIONS

*Vacations during the school year are strongly discouraged. When parents or guardians decide that a student must join them on vacation, the school should be notified in advance by a letter stating the dates when the student will be absent from school. The student should present this letter to the Attendance Officer at least seven (7) days prior to the start of vacation and complete and return the Vacation Request Form. Failure to do this could result in the absences being recorded as unexcused. (See Attendance Policy) Documented vacation days are excused. However, they are included in the student's attendance total.*

**The student is responsible for obtaining all class work and homework. Upon returning to school, the student should meet with his/her teachers to ascertain if all work has been completed. \*\*A student must be present in school in order to participate in an afterschool activity.**

## CLASS CUTTING

Students who are absent from class without authorization shall be referred to the administration for disciplinary action. Additionally, the attendance policy regarding credit status will be applied. All students cutting class must receive a "0" as a grade for that day, unless notified to the contrary by the administration. Repeated class cutting may lead to immediate administrative review.

## LOSS OF CREDIT

When a student is approaching the limit of **total absences** for a quarter, semester, or full year course, the student and parent/guardian will be notified and a conference held (see Limits on Absences). The principal or designee will prepare a written plan for the pupil for the remainder of the school year. The plan will be signed by the student and parent/guardian. If the student continues to have poor attendance, the school's Attendance Officer will proceed with legal action. Students who do not meet the attendance requirements will have to attend Summer School in order to be promoted.

## LATENESS POLICY

Lateness to school is subject to the attendance policy. For every five lates (excused or unexcused), the student will be referred to the office for disciplinary action. Work can be made up only for excused lates. For example:

1. Illness (with doctor's note)
2. Court/Legal (with documentation)
3. Religious observance
4. Personal (with administrative approval)

Additionally, when class time is missed, the attendance policy regarding "no credit" will be applied. If a student is late to homeroom more than five (5) times, detention will be assigned. Students who have accumulated excessive lates or absences, students who are in danger of failing, or students who have discipline issues may be prohibited from participation in school activities which require their absence from school or class.

The superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate is below 90% for the district or below 85% in any one school, the superintendent shall develop and implement an attendance improvement plan. The attendance rate shall be calculated by dividing total pupil days present for all pupils by the total possible pupil days for all pupils and multiplying the result by one hundred.

*N.J.S.A. 18A:36 et seq.; 18A:38-25 et seq.; N.J.S.A. 34.2-21.1 et seq.; N.J.A.C. 6:20-1.1 et seq.*

## EARLY DISMISSALS

1. Where possible, dental and medical appointments should be made for hours when school is not in session.
2. The parent/guardian must come into the Greeter or Main Office and sign out the student at the requested time; a legal ID is required at this time. All requests for early dismissal **will be verified** with a parent/guardian.
  - **NO STUDENT IS PERMITTED TO LEAVE SCHOOL WITH ANYONE EXCEPT A PARENT/GUARDIAN WITHOUT PRIOR ADMINISTRATIVE APPROVAL (written parental/guardian permission, verified by phone).**
  - **THE CLASS ABSENCES WILL COUNT UNDER THE ATTENDANCE POLICY.**

### CELL PHONE USE

Student use of phones during the school day is on an emergency basis only.

- Students may use the phone in the Main Office during the school day; cell phones are not to be used without specific permission from a staff member. Planning after school activities should be done at home, not during school.
- **Student cell phones, i-pods, internet and/or camera capable watches, etc. may not be used during the school day except for academic purposes as directed and approved the by the classroom teacher; unapproved use is subject to disciplinary actions. If a student cell phone or other device is seen or heard during the school day outside of these parameters, it may be confiscated and held in the main office until the end of the day. If the phone or device is confiscated a second time, the parent/guardian will be called. If a phone or device is confiscated a third time, the parent/guardian will be called and other disciplinary consequences assigned.**
- **Using a cell phone or other technology to take/send/post (or publish in any way) inappropriate or unauthorized photos, videos or texts during or from school, on the bus or a school function is grounds for disciplinary action.**

### PASSES

Students must have a hall pass in their possession at all times when in the hallways while classes are in session. The hall pass (with 20 slots) is issued monthly and kept in the possession of the student. When the student is given permission to leave class, he/she fills out the pass and has it signed by the teacher. Students are not permitted to leave class without this pass. It is important that they keep it with them at all times. This pass is not transferable to other students, and there are discipline consequences for its misuse.

- Maintain the monthly pass. Passes will not be replaced!
- Do not use another student's pass; do not lend your pass to another student. This constitutes misuse.

### COMPUTER USE

Students are to treat the computers with care and use them only for educational purposes. Any misuse of the computers may lead to disciplinary action or revocation of computer privileges. All incoming students are required to review and sign the Acceptable Use Policy Form. These guidelines remain in effect for the student's entire school career at Southern Regional.

### LAVATORY USE

- Use an appropriate pass when using a lavatory.
- **Understand that teachers will discourage students leaving class unless it is an emergency.**

### HALLWAY COURTESY

- Stay to the right and walk at all times.
- Move to your destination efficiently and be on time.
- Avoid horseplay that can be a safety hazard. Do not participate in pushing, tripping, or other horseplay, even with friends; it is not permitted and will result in disciplinary action.
- **DO NOT STAND IN GROUPS IN FRONT OF DOORS OR INTERSECTIONS.**
- Have a hall pass if out of class.
- Backpacks are only permitted at the beginning and end of the school day.

### WATER BOTTLES and SNACKS; PURCHASING LUNCH

- Students must use their ID number to purchase lunch.
- Students may also prepay for lunch; the prepay form is on the SRHS district website (srsd.net).
- Forget your lunch? Lunch may be charged, but the charge must be paid before a second charge is allowed.
- Only water in a clear container is permitted outside the cafeteria. Snacks/food may not be consumed outside the cafeteria without specific permission from the classroom teacher.

## LOCKERS

- Lockers are the property of the school district and are subject to examination at any time.
- Lockers must be kept clean and in order at all times. Carefully close lockers; do not kick lockers.
- Promptly report locker problems to the Main Office.
- Each student is assigned a hall locker for the storage of books and garments and a gym locker to be used during physical education classes. Do not leave shoes, clothing, electronics or other valuables unlocked.
- Locker combinations are private. Combinations should not be shared with anyone!
- Students should make sure hall and gym lockers are kept locked at all times.

*N.J.S.A. 18A:36-19.2 provides that lockers or other storage facilities may be searched on reasonable grounds and periodically inspected, provided that students are informed, in writing, at the beginning of the school year that such inspections may occur, so as not to create an expectation of privacy.*

## FOURTH MARKING PERIOD QUARTERLY TESTS

The last four days of school are scheduled “4<sup>TH</sup> MP Quarterly” test days. However, these dates are subject to change. No vacations, sports camps or family reunions, etc. should be planned until after the winter snow season and for at least three school days after the anticipated last day of school. It is extremely difficult to schedule make-up tests prior to school ending. Remember: Snow days or other emergency school closings must be made up at the end of the year, changing the dates of fourth marking period quarterly tests.

## DRESS GUIDELINES

Student dress guidelines are established and enforced cooperatively by the students, faculty, and administration of this school. It is the responsibility of the student, with parental assistance, to come to school properly dressed. Every student should be clean and fully dressed. Attire should not be injurious to health and welfare or disruptive to the educational process. The dress guidelines as enumerated below are in effect at all school functions including plays, concerts, dances, trips, and co-curricular programs. The Administration reserves the right to change the dress code standards at any time based on the ever-changing fashion climate.

- Shorts and skirts should fall below the tips of the fingers when arms are at sides.
- When sitting, bending, or raising a hand, the shirt should still overlap the waistband in the front and back.
- Waistbands must not be folded down. Student shirts and pants must overlap. Mid-drifts should not show when bending over or raising arms.
- Book bags are not to be worn/carried during the school day; they are to be left in lockers. Only small string bags are permitted in the hallways. Books cannot be carried in large pocketbooks.
- Jackets and coats are not to be worn in the building; they are to be kept in lockers.
- Hats/bandannas are not to be worn during the school day. The wearing of a wallet chain, belt chain, or any similar chain is not permitted. Students are not permitted to wear dog collars, choker chains, or jewelry containing spikes.
- Footwear is required at all times. Clothing that is inappropriate for the school environment is not acceptable. Sunglasses are not to be worn in the building.
- Pajamas are not to be worn to school.
- Some examples of items that are not to be worn to school are hats, bandannas, halter tops, tube tops, strapless tops, bare midriff tops, spaghetti strap tops, tank tops, and mesh/see through or revealing items of clothing. Exposed undershirts, sleeveless “muscle shirts”, and inappropriately short or tight skirts, pants, or short shorts are unacceptable school attire. Tights, leggings, etc., must be worn with a skirt, long shirt, etc.
- Any clothing which, by slogan or illustration, is offensive or promotes weapons or the use of drugs or alcohol is not permitted.
- There are special activities in school, such as gym, band, science, home economics, labs, shops, etc., where special dress is required.

If a student does not dress in accordance with the above policy, he/she will be given an opportunity to conform. A student dressed inappropriately will not be allowed to participate in co-curricular or class activities.

## AFTER SCHOOL EVENTS

**Students are not permitted to stay after school to attend events as spectators or walk to the high school; chaperones are not provided. Students who wish to attend after school events as spectators must go home and return to school with their parent/guardian.** Attendance is a privilege and appropriate behavior is expected. **After school, students must be on their correct bus or in the middle school with a teacher or coach. Any deviation must be requested via a parent/guardian note and confirmed as approved with a pass from the Main Office.**

## BUS RULES

A majority of the students at Southern Regional are dependent upon bus transportation to get to and from school. This means that for everyone's safety and comfort, a few reasonable and necessary regulations must be stated and enforced. Students must comply with the following:

1. Be on time at the designated bus stop. (It is suggested students arrive seven minutes early.)
2. Wait for the bus to come to a complete stop and for the door to open before attempting to board.
3. Sit in his/her assigned seat. Remain seated while the bus is in motion.
4. Keep hands and head inside the bus at all times. Do not throw anything inside the bus or out of the window. Do not spit at any time.
5. Do not eat or drink on the bus.
6. Do not participate in horseplay.
7. Be courteous to other pupils and the driver. Use appropriate language and a quiet voice.
8. Use seatbelts where provided.
9. Remember that all school rules are in effect while on the bus. Follow all driver instructions.
10. Ride his/her assigned bus, including the activity bus, unless a written note has been received and verified by the Main Office. Changes are for emergency use only, not for social use.
11. Acknowledge the driver as the person of authority on the bus. Students who are uncooperative or unmanageable will be reported by the driver to administration for disciplinary action.
12. If referred to administration, a student is subject to disciplinary action, including seat change, administrative, extended, or all day detention and/or out-of school suspension, restitution for damages, or suspension from the bus. In the case that a bus suspension is warranted, parents or guardians are responsible for providing transportation to and from school. (NJ Statute 18A:25-2)
13. **Bus passes to ride a bus other than your regularly assigned bus are NOT issued on half days.**

**After school, students may not ride a different bus, ride with a friend, or walk from school (to the high school, WaWa, a friend's house, etc.) without advance administrative approval. Failure to follow this procedure will result in disciplinary action.**

## ACTIVITY BUS RULES AND PROCEDURES

1. Activity busses are a privilege available for students staying for extra-help, make-up work, detention, or any school-sponsored activity. All regular bus rules are in effect.
2. A "late bus pass" and **current** school ID are needed to board an activity bus. Students must have a pass from the teacher, advisor, or coach with whom he or she stayed in order to ride an activity bus. Groups that meet daily, such as athletics will receive a special laminated pass. Faculty supervisors for all other meetings will issue a bus pass at the end of the activity period.
3. **Students who leave school property (or are on school property without supervision) and then attempt to board an activity bus are subject to disciplinary action.**
4. Students must ride their assigned late bus home. Students who ride a different bus or walk home without written permission from the Main Office are subject to disciplinary action.

## **HARASSMENT, INTIMIDATION, BULLYING STATEMENT (HIB)**

The Board of Education recognizes that a student's right to freedom from discrimination includes the opportunity to learn in an environment untainted by harassment, intimidation, or bullying. Harassment, intimidation, or bullying (HIB) means any gesture, any written, verbal, or physical act, or any electronic communication whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated whether by any actual or perceived characteristic, such as: race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, mental, physical, or sensory disability, or any other distinguishing characteristic.

A child who feels they have been harassed, intimidated, or bullied **should not remain silent**. The incident should be reported to the principal or their designee who will inform the school's Anti-Bullying Coordinator who will begin an investigation into the action. The confidentiality and privacy of the individuals reporting or accusing harassment, intimidation, or bullying will be respected to the extent reasonably possible.

## **STUDENT EXPECTATIONS**

In order to achieve success everyone must be working toward the same goal. To help maintain focus on our goal of academic achievement and personal growth for all, students should follow these guidelines:

### **GENERAL ACADEMICS**

- Complete all assignments promptly and to the best of your ability. Utilize the agenda book.
- Budget and utilize a study time at home.
- Be proud of your achievements and share what you learn with others.
- Come prepared for class with homework, pens, pencils, notebooks, and texts every day.
- Ask a teacher for extra help or utilize Homework Habitat if having difficulty in a subject area.

### **CONDUCT**

**The 3 Rs - Respect yourself, Respect others and Respect your school - sum up the conduct expectations for students at Southern Regional Middle School. All of the specific rules in the disciplinary guide below flow from these three values.**

Students at the middle school level are expected to develop a measure of self-discipline and control which reflects their increasing maturity and sense of responsibility. Southern Regional's discipline code is designed to create an educational atmosphere conducive to teaching and learning; provide a strong accounting procedure of student attendance; maintain a safe, pleasant environment; and deter and process discipline cases. Bullying or threats of violence towards others will be immediately addressed. **Actions taken may include disciplinary measures, mediation, notification of law enforcement, removal from school pending a mental health assessment conducted by an outside agency, and/or any other interventions and safety precautions deemed necessary for the safety of students and staff.**

## **DISCIPLINARY GUIDE**

Offenses that will merit the principal and/or assistant principal to assign the student administrative detention, lunch detention, extended detention, Saturday detention, community service, all-day detention, out-of-school suspension, and/or appropriate legal action shall include, but not be limited to, the following:

1. Smoking in school or on school property; Possession of any form of tobacco, e-cigarettes and/or lighters on school grounds. These items will be confiscated.
2. Cutting class (out of class without teacher or administrative permission).
3. Cutting teacher, administrative, or extended detention.
4. Leaving the school building or being in the parking area without permission during the school day.
5. Failure to report to the Attendance Office when tardy to school.
6. Loitering – staying after school without supervision.
7. Overt/public displays of affection.

8. Use of profanity or obscene language/gestures (written or oral).
9. Insubordination to staff/defiance of authority.
10. Vandalism. (Payment of labor, repair and replacement will be charged to offender or parent/guardian.)
11. Fighting, assault, inciting or promoting violent behavior.
12. Unsportsmanlike conduct or other inappropriate behavior at any school function.
13. Forgery, cheating, or alteration of school papers, records, or passes, etc.
14. All forms of bullying.
15. Theft.
16. Extortion or intimidation of others/verbal or physical harassment of others.
17. Possession/use/sale of alcohol and/or drugs on school property, on school sanctioned trips, or at school functions. Police will be notified. See "Use of Drugs or Alcohol" on the following page. **NOTE:** Any sale or intent to distribute drugs/alcohol/any substance that may, in any way, be capable of altering behavior will be cause for a hearing before the Board of Education for expulsion from school.
18. Possession and/or use of prescription/non-prescription drugs.
19. Possession of any unsealed drink container (other than a clear bottle of water) outside of the cafeteria.
20. Verbal abuse or inappropriate action.
21. Physical abuse directed to staff members of Southern Regional High School District. **NOTE:** Such action will be cause for a hearing before the Board of Education for expulsion from school.
22. Unauthorized occupancy.
23. Truancy.
24. Possession, custody, or use of a weapon, explosives, fireworks, or any item that is illegal, unlawful, and/or considered to be dangerous.
25. Pulling fire alarm (police will be notified).
26. The wearing of hats, bandanas, sunglasses or unacceptable apparel during school or at school functions.
27. Leaving school grounds and/or returning to school grounds without administrative approval.
28. Possession of an electronic paging device or any other similarly designed device. Device will be confiscated and turned over to police.
29. Misuse of any electronic devices, such as iPods, cell phones, cameras, etc. These items will be confiscated. Improperly obtained video, pictures, etc. will be deleted. Misuse of a cell phone, camera or other device to tape, photograph, or record others and posting, forwarding, or sharing improperly obtained audio or video material from school, school functions, buses, etc. is subject to disciplinary action. Parents should contact the assistant principal to arrange for the return of confiscated items.
30. Name calling, slurs, making threats, starting and spreading rumors.
31. Racial, religious, ethnic, or sexual harassment. Disciplinary action may include reports to the police and/or Affirmative Action Officer.
32. Other inappropriate behavior.

#### **NOTES:**

1. A student who is suspended 1-2 times will have a readmit conference with the assistant principal. A student suspended for a third time must have the readmit conference with the principal and his/her parent. A student suspended for a fourth time will be required to have a readmit conference with the Superintendent and will also be banned from co-curricular activities for the remainder of the year.
2. For certain special events (DC or other grade-wide trips, Activity Day Picnic, team trips, etc.) there is an announced window of time during which a student will lose the privilege of attending the event if he/she is suspended or has multiple or other specified disciplinary issues.
3. **Cell phones, iPods, ear buds, etc., are not to be used during the school day except for an academic purpose as directed and approved by the classroom teacher. Otherwise, students may not have them in their possession during school time; these items should not be seen or heard between 7:35 a.m. and 2:12 p.m. Misuse/unapproved use of a cell phone, iPod, smart watch or other device to tape, photograph, record, send, post, etc. is subject to disciplinary action.**

## **TEACHER, ADMINISTRATIVE, EXTENDED, ALL-DAY, AND SATURDAY DETENTIONS**

- Arrive on time to an assigned detention.
- Spend detention in study, doing homework, reading, or some other gainful purpose.
- Bring the necessary books and materials with you.
- Maintain appropriate classroom conduct.

## **ZERO TOLERANCE FOR GUNS ACT (Chapters 127 & 128 of the Public Laws of 1995)**

These two statutes support specific goals of the Safe Schools Initiative. Pupils who possess firearms or who commit assaults with a weapon other than a firearm must be immediately removed from the regular education program and provided with an alternative program, pending a district Board of Education hearing.

## **DANGEROUS SUBSTANCES**

1. Dangerous substances are not permitted in school; there are serious penalties for use, possession, or distribution of alcohol and other drugs.
2. Any student in need of help regarding substance use may request assistance from a school counselor or administrator.

## **USE OF DRUGS OR ALCOHOL**

It is the goal of SRMS to create a caring atmosphere and quality learning environment for each student. Since the misuse of drugs and alcohol by any one student may create an impediment to learning, as well as endanger the safety and well-being of other students and faculty, the Southern Regional School District works in cooperation with local police and the Ocean County Prosecutor's Office to control drug activity at the school. This cooperation includes but is not limited to random searches using trained dogs.

The school system has a responsibility to provide channels for help and assistance to students whose health may be in jeopardy. In addition to the disciplinary measures previously stated for the use/possession/sale of drugs/alcohol, students are subject to urine testing. In order to help provide a safe and drug-free environment for Southern students, the Board of Education has established procedures for urine testing. The following procedures are in place:

1. Any student **suspected** of being under the influence of drugs and/or alcohol or suffering from the effects of previous use of drugs or alcohol **will** be referred to the principal and seen by the nurse.
2. The principal and/or her designee may require a student to submit to a witnessed urine test. (No testing will be random. There must be a basis for suspicion.) Students will be released to parents for completion of testing either through a district contracted provider or the parent/guardian's physician (at their expense). Samples will be analyzed and written results will be provided within a timely fashion.
3. Students with positive results will enter a contract with administrators and parents which will include continued testing and/or disciplinary actions depending upon the student's individual circumstances, and follow-up with a counselor.

It should also be known that any student dealing or using drugs in a Drug-Free School Zone is subject to **\$500.00 fine, 100 hours of community service, and revocation of driving privileges. Minors under the age of 17 who are convicted will have licenses withheld for six (6) months beyond their 17<sup>th</sup> birthday.**

## **DEALING**

In cases of suspected drug/alcohol dealing, an investigation shall be conducted by the principal (in conjunction with the local police if deemed appropriate by the principal) with the objective in mind of permanent removal of any student dealing drugs or alcohol, such removal to be in accordance with all current statutes and codes.

The Board of Education and Administration will take the necessary steps to ensure that Southern Regional remains free of harmful substances. **This may include, for reasonable cause, the search of students and/or their lockers by school officials and/or the use of police dogs to determine presence of drugs and/or specific tests or examinations which might reveal the presence of drugs.**

## **STUDENT GRIEVANCE PROCEDURE**

Recognizing that all students are entitled to “due process” and that mitigating factors may be involved, any student has the prerogative of requesting an appeal of assignment of suspension, expulsion, or other penalties applied under these guidelines:

1. Any student who desires to have his/her case or behavior re-evaluated may, within five (5) school days of notification of the consequence, request that the building principal review his/her case.
2. Pursuant to any unfavorable decision by the building principal, the student may request, in writing, within five (5) school days, a hearing before the Superintendent of Schools (or his/her designee).
3. Pursuant to any unfavorable decision of the Superintendent of Schools, the student may request, in writing, within five (5) school days, a hearing before the Southern Regional Board of Education.
4. For suspension greater than ten 10 days - Pursuant to an unfavorable decision by the Southern Regional Board of Education, the student may appeal this decision to the New Jersey Commissioner of Education within the next ten (10) days.

## **STUDENT RECORDS**

Pupil records are available to parents/guardians, adult pupils, and certain other persons in accordance with the procedures of this district and laws of this state. Student records are maintained in the following locations:

1. Guidance Office – cumulative record of academic progress
2. Attendance Office – record of daily attendance, personal data
3. Health Services Office – health history and physical examinations
4. Assistant Principal’s Office – disciplinary record
5. Child Study Team Office – if applicable

## **COMPLIANCES**

This institution complies with the provisions of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Inquiries regarding compliance may be directed to the building principal.

## **OYSTER CREEK EMERGENCY PROCEDURE**

Dear Parents,

As you may be aware, a portion of this county may be affected in the event of a problem at the Oyster Creek Nuclear Generating Station. While it is highly unlikely that a plant condition could warrant protective actions, it is wise that our residents be trained and prepared for the remote possibility.

The state, county, and your municipality have combined resources to prepare a detailed plan for an emergency. This message is a part of a public education program to acquaint you with details which affect your school children.

In the event of an emergency, the first action may be IN-PLACE PROTECTION/SHELTERING. At this level, students will remain indoors to reduce or eliminate exposure. If the plant condition continues, long before the public is in danger, an evacuation will be ordered. Specific plans have been developed for transportation routes, drivers, and other resources necessary to remove school children to safe locations.

Your child registered in the Southern Regional School District will be transferred, with adult supervision, to the Richard Stockton State College in Pomona, Atlantic County, where they will be registered and cared for until your arrival to pick them up and reunite with family. If you wish to give any other adult authorization to pick up your child, please notify school officials and follow the required procedures.

If you need additional information, my staff and I will be pleased to help you.

Mrs. Lorraine Airey  
Southern Regional Middle School  
609-597-9481 Ext. 4215



## SRMS Writing Guidelines

### Paper Presentation Format

**12 pt. New Times Roman Font; black**  
**1" margins-normal default margin**  
**Double-spaced**  
**Name, Subject, Period, Title of Essay in upper right-hand corner unless otherwise specified by teacher**

<ul style="list-style-type: none"> <li>• <b>Direct Quotation</b></li> <li>• <b>Indirect Quotation</b></li> <li>• <b>Internal Quotation</b></li> </ul>	<ul style="list-style-type: none"> <li>• <i>"I always give it my best," bellowed Ted.</i></li> <li>• <i>He always told me to do my best.</i></li> <li>• <i>The author pondered her success and thought, I can do it!</i></li> </ul>
<b>Indent</b>	<i>A new paragraph; new dialog</i>
<b>Simile</b> (Comparison with like or as)	<i>She is as brave as a lion.</i>
<b>Metaphor</b> (Without like or as) (Comparison of 2 things not alike, but have something in common)	<i>Laughter is the music of the soul.</i>
<b>Onomatopoeia</b> (Words make the sound they represent)	<i>Hiss, bang!</i>
<b>Personification</b> (Human qualities given to object/animal)	<i>My alarm yells at me every morning.</i>
<b>Allusion</b> (Well-known or famous reference)	<i>He acts like Scrooge.</i>
<b>Alliteration</b> (Great for Titles) (Repetition of sounds through more than one word or syllable)	<i>Lots of lazy lizards are lying like lumps.</i>
<b>Hyperbole</b> (Exaggerated statements, not to be taken literally)	<i>His suitcase weighs a ton.</i>
<b>Summarizing</b> (Restating the main ideas of a text in the least amount of words possible.)	
<b>Paraphrasing</b> (Expressing the meaning of the text in one's own words)	
<b>Idioms</b> (Word combinations have a different meaning than the literal meaning)	<i>piece of cake = easy</i>
<b>Irony</b> (The expected outcome doesn't happen; deliberately contrary to one's expectations)	<i>The teacher failed the test.</i>
<b>Rhetorical Question</b> (A question you ask without expecting an answer)	<i>Is rain wet?</i>
<b>Simple Sentence</b> (A sentence with one clause, with a single subject and predicate)	<i>The teacher was proud of her class for doing the right thing.</i>

<p><b>Compound Sentence</b> <i>A sentence with two independent clauses with related ideas joined with a coordinating conjunction)</i></p> <p><b>Coordinating conjunctions:</b> <b>FANBOYS:</b> for, and, nor, but, or, yet, so.</p> <p><b>HOT WORDS WITH SEMICOLON;</b> <i>therefore, however, although</i></p>	<p><i>You can put wings on a horse, but you can't make it an eagle.</i></p> <p><i>You can put wings on a horse; however, you cannot make it an eagle.</i></p>
<p><b>Complex Sentence</b> <i>(A sentence with an independent clause and at least one dependent clause)</i></p> <p><b>Subordinating conjunctions:</b> <b>AAAWWUBBIS</b> <i>After, Although, As, When, While, Until, Because, Before, If, Since, (that, so that)</i></p>	<p><i>Because Lisa was bright, she became manager quickly.</i></p>
<p><b>Compound-Complex Sentence</b> <i>(A sentence with more than one independent clause and at least one dependent clause)</i></p>	<p><i>We won the game, but my uniform was muddy because it rained the entire time.</i></p>
<p><b>Hypothetical Statement/ Situation</b> <i>(Consideration of a possibility)</i></p>	<p><i>If I were to say yes, ...</i></p>
<p><b>Listing Sentence</b> <i>(Commas used to separate items in a list and in a list after a colon)</i></p>	<p><i>She brought the pencil, paper, and dictionary. He wanted to see three cities in Italy: Rome, Venice, and Milan.</i></p>
<p><b>Fact/Opinion</b> <i>(Fact= can be proven; opinion = a judgment that cannot be proven.)</i></p>	<p><i>She earned an "A" on the test. She should have earned an "A" on the test.</i></p>
<p><b>Appositive</b> <i>(A noun or pronoun set beside another and set apart with commas)</i></p>	<p><i>The eagle, brave and strong, soared the skies.</i></p>
<p><b>Apostrophe</b></p> <ul style="list-style-type: none"> <li>• <b>Singular possessive</b></li> <li>• <b>Plural possessive</b></li> <li>• <b>It is- only verb form, not possessive</b></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Man's honor</i></li> <li>• <i>Dogs' collars</i></li> <li>• <i>It's cold!</i></li> </ul>
<p><b>Citations</b></p> <ol style="list-style-type: none"> <li>1. From a book stating the author, provide the page number in parentheses.</li> <li>2. From a book with stating the author, provide the author and page number in parentheses.</li> <li>3. Paraphrasing from a book, you date the author and provide the page number in parentheses.</li> <li>4. From an excerpt without page numbers, you provide the author and write the paragraph number in parentheses.</li> <li>5. From an excerpt without page numbers, you provide the paragraph number followed by a comma and the author.</li> </ol>	<ol style="list-style-type: none"> <li>1. Wordsworth stated that Romantic poetry was marked by a "spontaneous overflow of powerful feeling" (263)</li> <li>2. Romantic poetry was marked by a "spontaneous overflow of powerful feelings" (Wordsworth 262)</li> <li>3. Wordsworth extensively explored the role of emotion in the creative process (263).</li> <li>4. Wordsworth stated that Romantic poetry was marked by a "spontaneous overflow of powerful feelings" (paragraph 5).</li> <li>5. In paragraph 5, Wordsworth stated that Romantic poetry was marked by a "spontaneous overflow of powerful feelings."</li> </ol>
<p><b>Non-Essential Clauses, Phrases, or Words</b> <i>(Use a pair of commas in the middle of a sentence to set off clauses, phrases and words that are not essential to the meaning.)</i></p>	<p><i>Sara, who is in my class, helps me with my math after school.</i></p>
<p><b>Commas Between Coordinate Adjectives</b></p>	<p><i>The gigantic, drooling dog is barking.</i></p>
<p><b>Addressing the Audience- Instead of "You" or "I"</b></p>	<p><i>One may think, many readers say, popular opinion suggests ...</i></p>

<p><b>Ellipses</b></p> <p>1. Informal- can be used to represent a trailing off of thought</p> <p>2. Omitted material spanning two or more sentences</p>	<p>1. <i>If only she had... Oh, it doesn't matter now.</i></p> <p>2. <i>Thoreau believes that "if one advances confidently in the direction of his dreams, and endeavors to live the life which he as imagined...he will live with the license of a higher order of beings</i></p>
<b>No Normal Nouns</b>	<del>Animal</del> = mouse, lion; house = shack, mansion,
<b>Exquisite Adjectives</b>	Jovial, supreme, omnipotent
<b>Power Verbs</b>	<del>Walk</del> = stomped, sashayed; <del>ate</del> = devoured
<p><b>Correct usage</b></p> <p>There = place; their = possessive; they're = contraction of they are</p> <p>Should/would <del>of</del> = have</p> <p>Your = possessive; you're = you are</p> <p>To = toward; too = also</p> <p>Accept = receive; except to exclude</p> <p>Cite – refer to something; site = location</p> <p>Have come</p>	<p>Then = When; Than = comparison</p> <p>Its = possessive; it's = contraction of it is</p> <p>Affect/Effect- A comes first in the dictionary; an action (affect) comes before the result (effect)</p> <p><del>Wanna</del> = want to; <del>gotta</del> = got to; <del>gonna</del> = going to</p> <p>May = what is possible; might = what is remotely possible</p> <p>Between = name distinct individual items</p> <p>Among = not distinct groups or individuals</p> <p>Past participle is have/had come, not have/had came</p>

### **Nine Comma Rules**

1. *Between independent clauses joined by a coordinating conjunction*
2. *To separate coordinate adjectives*
3. *To set off an appositive*
4. *Between the name of a city and a state*
5. *Before a direct quotation*
6. *To set off a name in direct address*
7. *After an transitional word or phrase*
8. *After an introductory participial phrase*
9. *After an introductory dependent clause*

## *Helping Verbs*

<i>Be</i>	<i>Do</i>	<i>Have</i>	<i>Can</i>	<i>May</i>
<i>Am</i>	<i>Does</i>	<i>Has</i>	<i>Could</i>	<i>Might</i>
<i>Is</i>	<i>Did</i>	<i>Had</i>		<i>Must</i>
<i>Are</i>				<i>Should</i>
<i>Was</i>				<i>Will</i>
<i>Were</i>				<i>And just one other one- That is Would</i>
<i>Been</i>				

## *Prepositions (To the Tune of “Yankee Doodle”)*

<i>Aboard</i>	<i>Below</i>	<i>Into</i>	<i>We can't forget the last few, even though we want to...</i>
<i>About</i>	<i>Beneath</i>	<i>Like</i>	
<i>Across</i>	<i>Besides</i>	<i>Of</i>	
<i>After</i>	<i>Between</i>	<i>Off</i>	<i>Under</i>
<i>Against</i>	<i>Beyond</i>	<i>On</i>	<i>Until</i>
<i>Along</i>	<i>But</i>	<i>Onto</i>	<i>Up</i>
<i>Alongside</i>	<i>By</i>	<i>Out</i>	<i>Upon</i>
<i>Among</i>	<i>Despite</i>	<i>Outside</i>	<i>Within</i>
<i>Around</i>	<i>Down</i>	<i>Over</i>	<i>With</i>
<i>As</i>	<i>During</i>	<i>Past</i>	<i>(and)</i>
<i>At</i>	<i>Except</i>	<i>Since</i>	<i>Without</i>
<i>Before</i>	<i>For</i>	<i>Through</i>	
<i>Behind</i>	<i>From</i>	<i>Throughout</i>	
	<i>In (and also)</i>	<i>Till</i>	
	<i>Inside</i>	<i>To</i>	
		<i>Toward</i>	
		<i>underneath</i>	

## ***The Eleven Sentence Paragraph***

- TS/T: Topic Sentence/Thesis statement
- T1/P1 Transition word to Point 1; 1<sup>st</sup> point to support your TS/T
- #1/E1: 1<sup>st</sup> reason/evidence/example and explanation of to support Point 1
- #1/E2: 2<sup>nd</sup> reason/evidence/example and explanation of to support Point 1
- T2/P2 Transition word to Point 2; 2<sup>nd</sup> point to support your TS/T
- #2/R/E1: 1<sup>st</sup> reason/evidence/example and explanation of to support Point 2
- #2/R/E2: 2<sup>nd</sup> reason/evidence/example and explanation of to support Point 2
- T3/ P3 Transition word to Point; P3: 3<sup>rd</sup> point to support your TS/T
- #3/R/E1: 1<sup>st</sup> reason/evidence/example and explanation of to support Point 3
- #3/R/E2: 2<sup>nd</sup> reason/evidence/example and explanation of to support Point 3
- TF/CS: Final transition word to CS; concluding sentence

## ***Outline for Science and History***

***Introduction:*** Introduce topic- background information- no details

***Claim:*** State your position on the topic

***Body Paragraphs:***

***Topic Sentence-*** State the point you will use to make your claim

***Supporting Details:*** State the first detail you will use to support your topic sentence; state the second; state the third- paragraph for each.

***Conclusion:*** Sum up your points or transition to next paragraph

***Counterclaim:*** State the viewpoint which opposes your own

***Refutation:*** State why the opposing viewpoint is incorrect

***Conclusion:*** Restate the claim using different words

***Call to Action:*** Challenge the reader with reasons to act upon the information you provided. Leave the reader with something to think about regarding your topic.

## *Depth of Knowledge Question Stems*

### **DOK 1**

- *Can you recall \_\_\_\_\_?*
- *When did \_\_\_\_\_ happen?*
- *Who was \_\_\_\_\_?*
- *How can you recognize \_\_\_\_\_?*
- *What is \_\_\_\_\_?*
- *How can you find the meaning of \_\_\_\_\_?*
- *Can you recall \_\_\_\_\_?*
- *Can you select \_\_\_\_\_?*
- *How would you write \_\_\_\_\_?*
- *What might you include on a list about \_\_\_\_\_?*
- *Who discovered \_\_\_\_\_?*
- *What is the formula for \_\_\_\_\_?*
- *Can you identify \_\_\_\_\_?*
- *How would you describe \_\_\_\_\_?*

### **DOK 2**

- *Can you explain how \_\_\_\_ affected \_\_\_\_?*
- *How would you apply what you learned to develop \_\_\_\_?*
- *How would you compare? Contrast?*
- *How would you classify-----?*
- *How are \_\_\_\_ alike? Different?*
- *How would classify the type of \_\_\_\_?*
- *What can you say about \_\_\_\_\_?*
- *How would you summarize \_\_\_\_\_?*
- *What steps are needed to edit \_\_\_\_?*
- *When would you use an outline to \_\_\_\_?*
- *How would you estimate \_\_\_\_\_?*
- *How would you organize \_\_\_\_?*
- *What would you use to classify \_\_\_\_?*
- *What did you notice about \_\_\_\_?*

### **DOK 3**

- *How is \_\_\_\_\_ related to \_\_\_\_\_?*
- *What conclusions can you draw \_\_\_\_?*
- *How would you adapt \_\_\_\_ to create a different \_\_\_\_\_?*
- *How would you test \_\_\_\_\_?*
- *Can you predict the outcome if \_\_\_\_?*
- *What is the best answer? Why?*
- *What conclusion can be drawn from these three texts?*
- *What is your interpretation of this text? Support your rationale.*
- *How would you describe the sequence of \_\_\_\_\_?*
- *What facts would you select to support \_\_\_\_\_?*
- *Can you elaborate on that reason?*
- *What would happen if \_\_\_\_\_?*
- *Can you formulate a theory for \_\_\_\_\_?*
- *How would you test \_\_\_\_\_?*
- *Can you elaborate on the reason for \_\_\_\_\_?*

### **DOK 4**

- *Write a thesis, drawing conclusions from multiple sources.*
- *Design and conduct an experiment.*
- *Gather information to develop alternative explanations for the results of an experiment.*
- *Write a research paper on a topic.*
- *Apply information from one text to another text to develop a persuasive argument.*
- *What information can you gather to support your idea about \_\_\_\_?*

***(Time for extended thinking is required for a DOK 4 task.)***

## ***Growth Mindset***

*The view you have of yourself profoundly affects the way you lead your life.  
~You can develop your intelligence and your skills- work at doing so.*

*What you think of yourself is whom you will ultimately become.  
~Have an attitude of success.*

*Character Counts!  
~You can develop your positive character traits.*

*You become your thoughts.  
~Think positively.*

*Change your words, change your life.  
~Speak "life," not death to yourself and others.*

*Attitude determines altitude.  
~Start your day positively, not in neutral. Have a positive mantra to say  
each day.*

*Goal getters are goal setters.  
~Know where you are going so that you can make plans to get there.*

*You have not failed until you give up.  
~Failure in life is a certainty; let it be a stepping stone, not a stumbling block.*

*Life is hard and not always fair.  
~Get over it.*

*Time, once lost, cannot be retrieved.  
~Get organized.*

*P.R.I.D.E- Personal Responsibility in Daily Effort is yours.  
~ Don't complain, explain, or blame. Just do!*

# **Mindset is everything!**